

ADDENDUM
REGULAR MEETING

AUGUST 24, 2009

XIV. PERSONNEL - STAFF

F. Acceptance of Resignation - Dawn Ann Schol - Special Education Aide

Motion to accept, with regret, the resignation of Dawn Ann Schol, Special Education Aide in the elementary school effective September 3, 2009.

G. Approval of Contract Offer - Jill Halbrunner - PT Basic Skills - Primary/Elementary Schools - 2009/10 School Year

Motion to approve offering a contract to Jill Halbrunner for the position of PT basic skills aide in the primary and elementary schools at an annual salary of \$7,942 for the 2009/10 school year. (20 hrs/wk x \$11.03/hr x 180 days = \$7,942)

H. Approval of Contract Offer - Cathy Doughtie - Preschool Regular Education Aide - 2009/10 School Year

Motion to approve offering a contract to Cathy Doughtie for the position of preschool regular education aide at an annual salary of \$12,442 for the 2009/10 school year. (30 hrs/wk x \$11.03/hr x 188 days = \$12,442)

XVI. TRANSPORTATION

C. Approval of Revised Transportation Routes - 2009/10 School Year

Motion to approve the attached revised transportation routes for the 2009/10 school year. (ATTACHMENT XVI-C will be provided by email on Monday, August 24.)

Upper Township
Primary School

Memo

To: Mr. Vincent Palmieri, Superintendent

CC: Bob DiDonato

From: Carla E. Bittner (CB)

Date: August 20, 2009

Re: Hire for the 2009-2010 School Year

It is my recommendation that the following candidates are approved by the Board of Education for employment at Upper Township Primary School.

- H. ○ Mrs. Cathy Doughtie- 30 Hour Regular Education Preschool Aide: Mrs. Doughtie taught as a special education resource teacher before staying home to raise her children. Upon moving to Upper Township Mrs. Doughtie began working as a substitute teacher in the district, doing so for the past two and a half years. She did a wonderful job filling in as a preschool aide this spring and is looking forward to being a part of our full day program.
- G. ○ Mrs. Jill Halbruner 20 Hour Instructional Basic Skills Aide: Mrs. Halbruner taught 4th and 5th grade before staying home to raise her children. Now that her youngest is starting kindergarten, Mrs. Halbruner is excited to take on a part time position in education. Mrs. Halbruner will make a great addition to both the Primary and Elementary schools.
- C. ○ Ms. Kathleen Harvey- 30 Hour Regular Education Kindergarten Aide: Ms. Harvey recently completed her student teaching experience at the Primary School under the supervision of Ms. Bove. Graduating from Rowan University with a Bachelor of Arts in Education and English, Ms. Harvey comes to us with an excellent understanding of early childhood education. She will be an asset to the kindergarten teachers and students.
- D. ○ Ms. Christine Reed- 30 Hour Regular Education Kindergarten Aide: Ms. Reed is a recent graduate of West Chester University with degrees in both Special Education and Elementary Education. She has worked at the Primary School as a one-on-one aide for a preschooler with disabilities as well as in the extended school year program. Ms. Reed's kind, caring mannerisms and flexible nature will allow her to be very successful as a kindergarten aide.